



How to Register at TuitionExpress.com

You'll register once to establish a user name and password you'll use each time you log into TuitionExpress.com.

1. Go to TuitionExpress.com
2. Click the Register Here Link (left side) to set up your account.
 - a. Then enter the Tuition Express ID number given to you by School's Out, Inc.
 - b. Enter your Registration Code (1234).
 - c. Select a Username and Password. Then confirm the Password and click Register. ***Hint: Forget your username or password? Just re-register.***
 - d. Follow the on screen instructions to complete the process.

Making Online Payments

You may make a payment now or schedule one for the future.

1. Log in to TuitionExpress.com and click Make a Payment (left side).
2. Click "Use Credit Card".
3. For Credit Cards:
 - a. Click the "Select a Card" drop list to choose an existing card or Enter a New Card. For new card enter the information and click "Save Card". If no cards have been set up you'll automatically begin at the "new card" screen.
 - b. Once the card has been selected enter a Payment Amount, choose a Requested Processing Date (lower right) and click next.
 - c. Confirm the amount, card being used and processing date then click Submit Payment (or Back to make changes).